

# **MILNTHORPE PARISH COUNCIL**

**Draft Minutes of a meeting of Milnthorpe Parish Council held on  
Monday 16<sup>th</sup> December 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Peter Capasso (Chair), Alan Baverstock, Barbara Adair, Roger Bingham (up to & including item 9), Peter Hill, Steven Hurst, Clare Lachmann, Jim Robson and Jen Scrogam (up to & including item 9). Also Parish Clerk John Scargill and three members of the public.

1. **Apologies for Absence** – C Cllr McSweeney.
2. **Minutes of the meeting held on 11<sup>th</sup> November 2019** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso,
3. **Announcements by the Chair** – receipt of a letter of thanks from David Lachmann on behalf of Bela Lodge Freemasons for the attendance of MPC members at the Lodge Christmas 2019 carol service.
4. **Declaration of interest by members in respect of items on this agenda** – Cllrs Bingham and Robson re agenda item 5.8 and took no part in the discussion of this item.
5. **Matters arising from the minutes of the meeting on 11<sup>th</sup> November 2019.**
  - 5.1 **Milnthorpe public toilets (5.2)** – draft Funding Agreement with SLDC received and **approved**. Clerk to advise SLDC accordingly. Claim now lodged with Healthmatic re cost of excess water usage in June/July due to delayed repair of equipment; response awaited.
  - 5.2 **Inappropriate parking on The Square and The Green (5.3)** – raised paving stone outside Refresh rectified by Cllr Hurst. Continued occasional overnight parking in Refresh loading bay and pavement parking in Bull Lane.
  - 5.3 **CCTV coverage for Milnthorpe (5.5)** – Cumbria PCC approval for only one of the two CCTV cameras requested for Milnthorpe (assumed for location at traffic lights).
  - 5.4 **Fire hazard on roof of Flames takeaway (5.7)** – no further progress. Clerk to write to Fire Authority as formal record of situation, already reported verbally. Ongoing.
  - 5.5 – **MPC outdoor seats (5.8)** – **agreed** that the installation of the new replacement seats to be deferred until spring 2020. Clerk to send MPC's response to Dallam Tower Estate's proposal for a Licence Agreement for the replacement 'memorial' seat beside the Bela.
  - 5.6 **Old Spar building (5.10)** – the site meeting between MPC and SLDC representatives on 3 December to inspect empty premises in the village centre had been useful to illustrate the extent of the problem, but MPC uncertainty about any practical and positive outcome.
  - 5.7 **Planters for The Square (5.11)** – some progress with the planter design. The next step - a site meeting with CCC's Highways Transport Technician Joanne Parker to consider the size, design and precise location of the proposed planters - awaiting Ms Parker's availability.
  - 5.8 **St. Thomas's Church communications mast (5.1)** – C Cllr McSweeney to be asked to question SLDC Planning's decision for declining enforcement of MPC's complaint.
  - 5.9 **MPC's smiley SIDs relocation (5.13)** – C Cllr McSweeney to discuss with CCC Traffic management Team (Helen Karaasian) for the purpose of obtaining permission to re-locate.
  - 5.10 **Market Cross cleaning (7.1)** – a quotation for the work had been received but more details of method/materials needed from the contractor in view of the historic importance of the cross.
  - 5.11 **CCC's Working Together Scheme (7.2)** – some information already to hand. More had been requested from CALC – now awaited.
  - 5.12 **Parking discs (7.3)** – the framework of a possible scheme had been drafted. Clerk to send an introductory letter to local businesses inviting their participation. Uncertainty over VAT implications for both MPC and disc stock-holding businesses – being investigated. **Agreed** – that MPC proceed to order an initial batch of 2000 printed discs for a cost of £831 plus VAT, rather than risk total depletion of existing disc stocks. Clerk to implement.
6. **Public Participation:**
  - 6.1 **Police Report** – for November 2019 – 2 further incidents of alcohol theft from Booths, 2 residential burglaries at Heversham and an unsuccessful workshop break-in elsewhere in the parish. All parishes had received an enquiry from Cumbria Police about the adequacy of the monthly Police Report and PCSO attendance at PC meetings, to which the MPC Clerk had responded that both failed to meet PC expectations.

**6.2/3 County & District Councils** – no reports in the absence of all MPC's higher authority representatives. Questions from members re the continued delay in Park Road resurfacing,  
**6.4 Electors** – the bus used for the new service from Arnside to Kendal was regularly parking on and damaging the grass verge at the Dallam School roundabout, which had been reported to Kirkby Lonsdale Coaches. A significant number of trees at Harmony Hall were being felled/severely trimmed – Clerk to check with SLDC about the need for and receipt of planning permission for this.

**7. New matters for consideration:**

**7.1 The need for more disabled parking bays on The Square.-** to be considered as part of MPC's next re-lining exercise'

**8. Planning matters:**

**8.1 Applications under consideration by MPC, and SLDC decisions**

**December 2019 meeting**

**Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)**

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2019/0886	Station Yard, Crooklands		Extension to yard to provide additional parking	04/12/19	No objection

**Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.**

SL/2019/0950	3 Scotland Court, Church Street		Single-storey rear extension with raised patio.	26/12/19	Some concerns re neighbours' outlook
SL/2019/0953	Station Farm, Crooklands		Change of use & extension of farm buildings to form tea room	02/01/20	No objection.
SL/2019/0960	Rear garden plot at 6 The Square.		Erection of dwelling, amenity space & parking area.	27/12/19	No objection.

**Decisions received from SLDC**

**SLDC decision**

SL/2019/0511	Valkyrie, 83 Church St		Change of use – dwelling house to young persons care home	Approved with conditions
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**9 Finance:**

**MPC – FINANCIAL REPORT**

**MONTH – NOVEMBER 2019**

**MEETING – 16<sup>th</sup> Dec. 2019**

**9.1 Report on bank receipts, bank payments (for approval) & bank balances.**

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/11/19	Opening balances				22,012.23
30/11/19	Receipts:	Market	Rents collected Nov .	529.20	
“	Payments:				
	DD	SLDC	Business rates (market)	46.00	
	836 DD	UKFuels	Equip fuel	1.50	
			VAT	.30	
				1.80	
	837 DD	Eon	Market elec. P1	50.90	
			VAT	2.55	
				53.45	
	838 DD	Eon	Market elec P2	23.60	
			VAT	1.18	
				24.78	
	839 974	Waterplus	Toilets water	631.93	
	840 976	Npower	Toilets elec.	70.59	
			VAT	3.53	
				74.12	
	841 977	Healthmatic	Toilets mtce Nov	500.00	
			VAT	100.00	
				600.00	
	842 979	Wicksteed	Cradle swing seat	135.63	
			VAT	27.13	
				162.76	
	843 980-985	Payroll	November 2019	1,474.58	
	844 986	Scargill	Half-year expense allces	313.00	
	845 987	Eon	Reconnection charge	76.33	
			VAT	15.27	
				91.60	
	846 988	Richardson	Salary & Exs Nov'19	196.87	
			PAYE	35.80	
				232.67	
			Error correction ref 821 (Aug 2019)	.02	
			Total payments in month	- 3,706.71	
30/11/19	Closing balances			17,151.26	22,012.23

**Resolved** – that the above payments be approved.

**9.2 Any other financial matters** – SLDC preliminary instructions for 2020/21 precept form – submission deadline 24/01/20.

- 10. Market** - rents for Nov 2019 £529 (Nov 2018 £555), year to date £4,591 (2018/19 £5,194).  
Market Supervisor's report – 'Market ticking along. Toilets not in working order 21 November for a few days. Company had been out and put notices on doors. Chris Hall had been ill for a few weeks but will hopefully be back on 6 December (his business was run for him)'  
One trader had suggested an MPC-funded market promotional advertisement in the next Milnthorpe Parish News, due 1 February 2020, with copy deadline 10 January. Cllr Capasso to see Jane Cushnie re advert content and cost.
- 11. To receive any reports from representatives on outside bodies** – Cllr Robson had attended a South Lakeland District Association meeting on 28/11/19 and his written report already circulated to MPC members.
- 12. Parish Matters** (for information only):  
**Cllr Hurst** – the '20mph limit' sign in Main Street was not currently switching off automatically.  
**Cllr Lachmann** – the surface of the path behind the church was starting to break up.  
**Cllr Adair** – had spoken to Sue Cox (First Responders Co-ordinator) about the idea and cost of a new defibrillator.  
**Cllr Baverstock** – Atkinsons had done a good job in dealing with weeds in and around The Square. The condition of the memorial seat around the tree on the Green was poor. The old CCC notice board on the side wall of the old Spar building was dilapidated and unused – Cllr Hurst to remove  
**General discussion** – the large, new Christmas tree on the Green looked very good, but the smaller trees supplied by Higttons had been delivered late and charged for at a higher rate than agreed with MPC. Clocktower's Beetham Road display in the summer had been attractive and welcome, but was now in poor condition – Clerk to ask Clocktower to remove from parish land.
- 13. General correspondence:**  
Cadent Gas Ltd – 28/11/19 – asking for confirmation of location of their pipes (with map attached). Clerk to respond pointing out apparent omissions.  
NALC – November 2019 – new model disciplinary and grievance procedures for parish councils.  
Leasgill Quarry Trust – November 2019 – minutes of meeting 10 October 2019.
- 14. Reading Matter** – none.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** – General improvements that can be made by BPC in and around The Square; suggestions from members invited.
- 15. Date of next meeting** – PC confirmed as Monday 13 January 2020 at 7.30pm in Milnthorpe Catholic Church Hall.

**The meeting closed at 9.05pm**